

OPEN COURSES

FUNDAMENTALS OF BANKING AND INSURANCE

Instructional Hours: 72

Credit: 4

***Objective:** To familiarize the students with the basic concepts and practice of banking and the principles of Insurance*

Module I

Introduction to Banking - Origin and Evolution of Banks – structure of banking system -Types of Banks

– Functions of Commercial Banks- Primary and Secondary- Credit Creation -Reserve Bank of India-

Functions of RBI **(16 Hours)**

Module II

Banking Practice – Banker – Customer – relationship between banker and customer – general and

special relationship – Cheque – essentials of a valid cheque – crossing – dishonour of cheque – liabilities

of wrongful dishonour – opening and operation of accounts by special types of customers – minor,

married woman, firm, company. **(16 Hours)**

Module III

Innovations in Banking – Social Banking- E-Banking – CORE – ECS – EFT – RTGS – NEFT – SWIFT

– Mobile banking – Precautions in mobile banking – internet banking - Credit and Debit Cards- Banking

Ombudsman Scheme **(18 Hours)**

Module IV

Insurance- Evolution of insurance – Role and Importance - Insurance Contract- Principles of Insurance -

Insurance and Assurance **(10 Hours)**

Module V

Types of Insurance (Overview only) - Life insurance – Distribution system of life insurance – life

insurance plans - General insurance - Marine insurance - Fire insurance - Health Insurance - Motor

Insurance - Burglary insurance - Personal Accident Insurance. **(12 Hours)**

Suggested Readings

1. Shekhar, K.C, Banking Theory and Practice, *Vikas Publishing House, New Delhi*
2. Maheswary, S.N., Banking Law and Practice, *Kalyani Publishers, New Delhi*

3. Sundharam, Varshney, Banking Theory Law & Practice, *Sulthan Chand & Sons, New Delhi.*
4. Agarwal, O.P., Banking and Insurance, *Himalya Publishing House, Mumbai*
5. Saxena, G.S., Legal Aspects of Banking Operations, *Sultan Chand and Sons, New Delhi*
6. Tripathi, Nalini & Prabil Pal., Insurance: Theory and Practice, *PHI Pvt Ltd, New Delhi*
7. Gupta, P.K., Insurance and Risk Management, *Himalaya Publishing House, Mumbai*
8. Mishra, M.N., Principles and Practices of Insurance, *S. Chand and Sons, New Delhi*